

SPECIAL BOARD MEETING

Board Members
Damian Morgan, Director.
Terrie Harris-Green, Director
Royce McLemore, Director
Henry Mims, Director
Lynnette Egenlauf, Director

Thursday, March 25, 2021

5:00 p.m.

Agenda No.: 0304-MCCSD-2021-S

- 1. Call to Order
- 2. Roll Call

Present Board Members Morgan, Harris-Green, McLemore, Egenlauf and Mims.

- 3. Approval of Agenda
- 4. Approval of the Minutes from Past Meetings:
 - 4.1 Past Meeting Minutes
 - (a) January 14, 2021
 - (b) January 21, 2021
 - (c) January 28, 2021
 - (d) February 04, 2021
 - (e) March 04, 2021

Unanimously approved by Board of Directors

- 5. Board Member Comments
- 6. Open Forum/Public Comments

State law prohibits Board action on any item not on the agenda unless the Board determines that is a need to take immediate action and that the need for action came to the District's attention after the agenda was posted. Other items will generally be referred to staff or received as information. Persons wishing to comment under Open Forum/Public Comment are requested to limit their comments to 3 minutes unless the Chairman extends this time.

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7. Open Session

7.1 Budget and Finance

7.1 (a) Description: Amend FY 2021 Budget

7.2 (b) Recommendation: Approve MCCSD RESOLUTION No.: 0325-MCCSD-2021-S(1).

Board Member Mims requested detailed information regarding staffing and purpose to amend budget. This matter was continued to April 2021.

8. ADJOURNMENT

If you challenge this Board of Director's action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Secretary of the Board of Directors at or prior to, the public hearing. Any written correspondence delivered to the Secretary of the Board of Directors before the Board of Director's final action on a matter will become a part of the administrative record.

Meeting ID: 856 8835 8181 Passcode: 532164

Topic: MCCSD Regular Board Meeting

Time: Mar 4, 2021 05:30 PM Pacific Time (US and Canada)

MCCSD is inviting you to a scheduled Zoom meeting.

Topic: MCCSD Special Board Meeting

Time: Mar 25, 2021 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/85688358181?pwd=V2RvM2NMTDE3VFNFUWFMb3djQWFXQT09

Meeting ID: 856 8835 8181

Passcode: 532164 One tap mobile

+16699009128,,85688358181#,,,,*532164# US (San Jose)

+13462487799,,85688358181#,,,,*532164# US (Houston)

Dial by your location

- +1 669 900 9128 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 253 215 8782 US (Tacoma)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)

Meeting ID: 856 8835 8181

Passcode: 532164

Find your local number: https://us02web.zoom.us/u/kbHVrEUnSD



SPECIAL BOARD MEETING

Board Members
Damian Morgan, Director
Terrie Harris-Green, Director
Royce McLemore, Director
Henry Mims, Director
Lynnette Egenlauf, Director

Thursday, April 15, 2021

5:00 p.m.

Agenda No.: 0415-MCCSD-2021-S

1. Call to Order

2. Roll Call

Present: Board Members Morgan, Harris-Green, McLemore, Egenlauf and Mims

3. Approval of Agenda

Moved: Board Member Harris-Green and seconded Board Member McLemore, unanimous approved.

- 4. Approval of the Minutes from Past Meetings:
 - 4.1 Past Meeting Minutes
 - (a) January 14, 2021
 - (b) January 21, 2021
 - (c) January 28, 2021
 - (d) February 04, 2021
 - (e) March 04, 2021

Meeting Minutes Approved:

- 5. Announcement in Open Session of Closed Session Item
 - 5.1 Pursuant to Government Code section 54956.9(d)(1), the Marin City Community Services District Board of Directors will discuss the following: **825 Drake Avenue Litigation.**
- 6. Board Member Comments

7. Open Forum/Public Comments

State law prohibits Board action on any item not on the agenda unless the Board determines that is a need to take immediate action and that the need for action came to the District's attention after the agenda was posted. Other items will generally be referred to staff or received as information. Persons wishing to comment under Open Forum/Public Comment are requested to limit their comments to 3 minutes unless the Chairman extends this time.

8. Open Session

- 8.1 Budget Amendment
 - 8.1 (a) Description: Amend FY 2021 Budget
 - 8.1 (b) Recommendation: Approve MCCSD RESOLUTION No.: 0415-MCCSD-2021-S(1)

Moved by Board Member Harris-Green, seconded by Board Member Egenlauf, unanimously approved.

8.2 Summer Recreation Program Review

General Manager presented Summer Recreation Program Review. Proposed to seek funding for the entire year.

8.3 Marin City Incorporation

Board of Directors agreed to form local commission to study incorporation and to identify resources.

- 8.4 SMCSD Superintendent-Dr. Itoco Garcia
 - 8.4 (a) Phillips Drive Paving
 - 8.4 (b) Citizens Bond Oversight Committee

Superintendent Garcia proposed shared cost to improve Phillips Drive. Committed to explore whether it could be completely funded by County of Marin. Superintendent also proposed that a member from MCCSD Board of Directors join SMCSD Bond Oversight Committee.

9. RECESS TO CLOSED SESSION AND ACTION ITEMS

9.1 Potential Litigation

Pursuant to Government Code section 54956.9(d)(1), the Marin City Community Services District Board of Directors will discuss the following: **825 Drake Litigation.**

Board of Directors informed of status of 825 Drake Litigation.

10. ADJOURNMENT

If you challenge this Board of Director's action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Secretary of the Board of Directors at or prior to, the public hearing. Any written correspondence delivered to the Secretary of the Board of Director's final action on a matter will become a part of the administrative record.



SPECIAL BOARD MEETING

Board Members
Damian Morgan, Director
Terrie Harris-Green, Director
Royce McLemore, Director
Henry Mims, Director
Lynnette Egenlauf, Director

Thursday, May 20, 2021

5:00 p.m.

Agenda No.: 0520-MCCSD-2021-S

1. Call to Order

2. Roll Call

Present: Board Members Morgan, Harris-Green, McLemore, Egenlauf and Mims.

3. Approval of Agenda

Moved Harris-Green, seconded Board Member McLemore, unanimously approved.

4. Board Member Comments

5. Open Forum/Public Comments

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6. Open Session

- 6.1 Board Officer Elections
 - (a) Board Secretary: Not acted on by Board of Directors
 - (b) Board Treasurer (Finance Chair): Board Member Mims
 - (c) Board Vice Chair: Board Member Egenlauf
 - (d) Board Chair: Board Member Moregan

Moved by Board Member McLemore, seconded by Board Member Harris-Green, approved.

6.2 Budget Review of Fiscal Year 2021 Budget

Board Member Mims requested adjustments to budget be made to align it closer to actuals.

7. ADJOURNMENT

If you challenge this Board of Director's action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Secretary of the Board of Directors at or prior to, the public hearing. Any written correspondence delivered to the Secretary of the Board of Directors before the Board of Director's final action on a matter will become a part of the administrative record.

Adjourned 8:20 p.m.



SPECIAL BOARD MEETING

Board Members
Damian Morgan, Director
Terrie Harris-Green, Director
Royce McLemore, Director
Henry Mims, Director
Lynnette Egenlauf, Director

Thursday, May 27, 2021

6:30 p.m.

Agenda No.: 00527-MCCSD-2021-S

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Agenda

Board Member Harris-Green and Board Member McLemore

- 4. Board Member Comments
- 5. Open Forum/Public Comments

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7. Open Session

7.1 Budget Review-FY 2022

Board Member Mims requests corrections to proposed budget. Corrections include placing sum totals for revenue and expenses each fund on revenue accounts. Lowering projections unless there are written commitments from grant funder, and realigning use of funds with proper accounts.

8. ADJOURNMENT

If you challenge this Board of Director's action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Secretary of the Board of Directors at or prior to, the public hearing. Any written correspondence delivered to the Secretary of the Board of Directors before the Board of Director's final action on a matter will become a part of the administrative record.

Meeting ID: 834 8088 3402 Passcode: 049841

Topic: Special Meeting-Budget Review

Time: May 27, 2021 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/83480883402?pwd=cExpWWFYZSsvVXpkdDM0Y0FhZlpZZz09

Meeting ID: 834 8088 3402

Passcode: 049841 One tap mobile

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+12532158782,,83480883402#,,,,*049841# US (Tacoma)

Dial by your location

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- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

Meeting ID: 834 8088 3402

Passcode: 049841

Find your local number: https://us02web.zoom.us/u/kbsWs1Sxh



REGULAR BOARD MEETING

Board Members
Damian Morgan, Director
Terrie Harris-Green, Director
Royce McLemore, Director
Henry Mims, Director
Lynnette Egenlauf, Director

Thursday, June 17, 2021

5:00 p.m.

Agenda No.: 0617-MCCSD-2021-R

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Agenda
- 4. Announcement in Open Session of Closed Session Item

4.1 Pursuant to Government Code section 54956.9(d)(1), the Marin City Community Services District Board of Directors will discuss the following: Anticipated Litigation.

- 5. Approval of the Minutes from Past Meetings:
 - 5.1 Past Meeting Minutes
 - (a) March 25, 2021
 - (b) March 30th, 2021
 - (c) April 15, 2021
 - (d) May 06th, 2021
 - (e) May 27, 2021

Approval of meeting minutes tabled until next meeting.

6. Board Member Comments

7. OPEN FORUM/PUBLIC COMMENTS

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8. OPEN SESSION

- 8.1 Budget Review for FY 2022
 - 8.1(a) IRS Payments

Commenced payment and aimed to pay by close of fiscal year.

8.1(b) Insurance for FY 2022

Provided insurance documents. Determine whether errors and omissions insurance is necessary.

8.1(c) FY 2020 Audit and FY 2021 Audit

Mr. Palmore anticipates FY 2020 complete by close of FY 2021 and to commence FY 2021 audit in July 2021.

8.1(d) FY 2021 Budget Amendment

Proposed: Second Amendment to the FY 2021 Budget

Recommendation: Adopt Resolution 0617-MCCSD-2021-R(1)

8.1(e) Estimated Actual Carry Over to Fiscal Year 2022 per Fund

8058- General Fund:	\$184,795.69
8059- Senior Fund:	\$44,999.37
8060-Capital Improvement Fund:	\$33,166.29
8061-Rec Fund:	\$55,106.51
8126-Measure A Fund:	\$5,276.32
8144-Teen Fund:	\$3,571.55

Total: \$326,915.73

8.2 Withdrawing from the County Pool

GM proposed Cathy Bank and VP Alan Wright as MCCSD's banker.

8.3 Golden Gate Village Public Land Trust

Board Member McLemore explained purpose of land trust and the need for MCCSD Board of Directors to serve on land trust board of directors.

8.4 Marin City Water Quality Testing

Marin Water District will conduct water testing at MCCSD and Golden Gate Village.

8.5 Summer Program Update

A joint endeavor with PlayMarin! PlayMarin! will pay for its employees, MCCSD will pay for its employees. County of Marin has dedicated \$75,000 to MCCSD program.

8.6 Precincts/tax rate areas

General Manager will provided tax rate area maps.

9. INTERIM GENERAL MANAGER'S REPORT

10. RECESS TO CLOSED SESSION AND ACTION ITEMS

10.1 Potential Litigation

Pursuant to Government Code section 54956.9(d)(1), the Marin City Community Services District Board of Directors will discuss the following: **potential litigation.**

Board Members are apprised of potential litigation as disclosed by County Counsel.

11. ADJOURNMENT

If you challenge this Board of Director's action(s) in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Secretary of the Board of Directors at or prior to, the public hearing. Any written correspondence delivered to the Secretary of the Board of Directors before the Board of Director's final action on a matter will become a part of the administrative record.

Meeting adjourned 9:00 p.m.



EMERGENCY BOARD MEETING AGENDA

Members: Damian Morgan, Director

Lynnette Egenlauf, Director Terrie Harris-Green, Director Royce McLemore, Director Henry Mims, Director

Wednesday, June 23, 2021

5:30 p.m.

Agenda No.: 0623-MCCSD-2021-E

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Agenda

Present Board Members Morgan, Egenlauf, Harris-Green, McLemore and Mims.

- 4. Emergency Meeting Pursuant to Government Code section 54956.5
 - 4.1 Government Code section 54956.5 states, in relevant part, the following:
 - (a) For purposes of this section, "emergency situation" means both of the following:
 - (b) (1) Subject to paragraph (2), in the case of an emergency situation involving matters upon which prompt action is necessary due to the disruption or threatened disruption of public facilities, a legislative body may hold an emergency meeting without complying with either the 24-hour notice requirement or the 24-hour posting requirement of Section 54956 or both of the notice and posting requirements.

- (2) Each local newspaper of general circulation and radio or television station that has requested notice of special meetings pursuant to Section 54956 shall be notified by the presiding officer of the legislative body, or designee thereof, one hour prior to the emergency meeting, or, in the case of a dire emergency, at or near the time that the presiding officer or designee notifies the members of the legislative body of the emergency meeting. This notice shall be given by telephone and all telephone numbers provided in the most recent request of a newspaper or station for notification of special meetings shall be exhausted. In the event that telephone services are not functioning, the notice requirements of this section shall be deemed waived, and the legislative body, or designee of the legislative body, shall notify those newspapers, radio stations, or television stations of the fact of the holding of the emergency meeting, the purpose of the meeting, and any action taken at the meeting as soon after the meeting as possible.
- (c) During a meeting held pursuant to this section, the legislative body may meet in closed session pursuant to Section 54957 if agreed to by a two—thirds vote of the members of the legislative body present, or, if less than two—thirds of the members are present, by a unanimous vote of the members present.
- (e) The minutes of a meeting called pursuant to this section, a list of persons who the presiding officer of the legislative body, or designee of the legislative body, notified or attempted to notify, a copy of the rollcall vote, and any actions taken at the meeting shall be posted for a minimum of 10 days in a public place as soon after the meeting as possible.

5. Open Forum/Public Comments

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6. Announcement in Open Session of Closed Session Item

6.1 Pursuant to Government Code section 54956.9.

The Marin City Community Services Board of Directors will discuss the following: **Potential Litigation.**

7. Open Session

7.1 Marin Child Care Council

Board of Directors directed General Manager to engage in outreach to inform Marin City Residents that MCCSD can provide child care services under Marin Child Care Council program. Information will be distributed to Summer Campers.

8. RECESS TO CLOSED SESSION AND ACTION ITEMS

8.1 Potential Litigation

Description: Pursuant to Government Code §54956.9 to discuss potential litigation. Board Members agreed to defend a claim and will schedule a subsequent meeting with attorneys at Sanders Roberts.

9. ADJOURNMENT

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Adjourned 8:30 a.m.



SPECIAL BOARD MEETING AGENDA

Members: Damian Morgan, Director

Lynnette Egenlauf, Director Terrie Harris-Green, Director Royce McLemore, Director Henry Mims, Director

Wednesday, June 28, 2021

5:30 p.m.

Agenda No.: 0628-MCCSD-2021-S

1. Call to Order

2. Roll Call

Board Members Morgan, Egenlauf, Harris-Green, McLemore and Mims present.

3. Approval of Agenda

Moved by Board Member Harris-Green and seconded by Board Member Egenlauf.

4. Board Member Comments

5. Open Forum/Public Comments

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6. Open Session

6.1 Fiscal Year 2021-2022 Budget Adoption

6.1 (a) Description: Approve FY 2021-2022 Budget

6.1 (b) Recommendation: Approve

MCCSD RESOLUTION No.: 00628-MCCSD-2021-S(1)

Moved Board Member Mims and seconded by Board Member Egenlauf: unanimously approved.

7. ADJOURNMENT

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REGULAR BOARD MEETING

Board Members
Damian Morgan, Director
Terric Harris-Green, Director
Royce McLemore, Director
Henry Mims, Director
Lynnette Egenlauf, Director

Thursday, July 01, 2021

5:00 p.m.

Agenda No.: 0701-MCCSD-2021-R

1. Call to Order

2. Roll Call

Board Members Present: Damian Morgan, Director; Terrie Harris-Green, Director; Henry Mims, Director; and Lynnette Egenlauf, Director.

3. Approval of Agenda

Moved to by Board Member Green, Seconded by Board Member Green to table until August 2021. Approved for 4 to 0 last year.

4. Approval of the Minutes from Past Meetings:

4.1 Past Meeting Minutes

- (a) March 25, 2021
- (b) March 30th, 2021
- (c) April 15, 2021
- (d) May 06th, 2021
- (e) May 27, 2021
- (f) June 17, 2021
- (g) June 23, 2021
- (h) June 28, 2021

Tabled by until the August 2021 Regular Board Meeting

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5. Board Member Comments

BM Green

Add committees: Facilities, Personnel and Recreation for August 2021 meeting.

MCCSD activity is exciting and good to see activity at CSD.

Would want a community newsletter

Would like to see a swim center

BM Mims

Coach for High School and enjoys the energy

BM Morgan

Community coming alive. MCCSD has 3 leagues, youth, high school and adult leagues. MCCSD deserves a new gym.

6. OPEN FORUM/PUBLIC COMMENTS

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7. OPEN SESSION

7.1 Fiscal Year 2022 Budget

Present Tax Rate Code for Marin City 90-011 and 90-031.

BMs want to know if area all the way up Donahue is part of Marin City tax rate areas.

BM Mims would like to see FY 2021 summary.

BM McLemore Joined Meeting

- 7.2 Incorporation of Marin City
 - 7.2(a) **Description:** Consider Resolution Authorizing Marin City Incorporation Exploratory Committee to work with Marin County LAFCO to Explore Financial Feasibility of Incorporation of Marin City
 - 7.2(b) Recommendation: Adopt a Resolution By the Marin City Community
 Services District Authorizing the Marin City Incorporation Exploratory
 Committee to Work With the Marin County Local Area Formation
 Commission to Explore the Fiscal Feasibility of the Incorporation of Marin
 City.

Ms. Cox presented information regarding Marin City incorporation

- LAFCO performs a municipal service review.
- Provide a preliminary fiscal analysis
- Seeks authority to obtain fiscal analysis

BM Green and BM McLemore question Marin City's political boundaries

A Political Action committee is formed to fundraise.

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ADJOURNMENT

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Meeting ID: 840 2499 1264 Passcode: 465340

MCCSD is inviting you to a scheduled Zoom meeting.

Topic: MCCSD Regular Board Meeting

Time: Jul 1, 2021 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/84024991264?pwd=UzFTaTJwdDIGUFErS3JKSEZESGZBZz09

Meeting ID: 840 2499 1264

Passcode: 465340 One tap mobile

+16699009128,,84024991264#,,,,*465340# US (San Jose)

+12532158782,,84024991264#,,,,*465340# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)



SPECIAL BOARD MEETING AGENDA

Members: Damian Morgan, Director

Lynnette Egenlauf, Director Terrie Harris-Green, Director Royce McLemore, Director Henry Mims, Director

Wednesday, July 14, 2021

5:00 p.m.

Agenda No.: 0714-MCCSD-2021-S

- 1. Call to Order
- 2. Roll Call

Board Members Morgan, Egenlauf, Harris-Green and Mims present.

3. Approval of Agenda

Moved by Board Member Harris-Green and seconded by Board Member Egenlauf.

4. Open Forum/Public Comments

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- 5. Announcement in Open Session of Closed Session Item
 - 5.1 Pursuant to Government Code section 54956.9.

The Marin City Community Services Board of Directors will discuss the following: **Pending Litigation.**

6. RECESS TO CLOSED SESSION AND ACTION ITEMS

6.1 Potential Litigation

Description: Pursuant to Government Code §54956.9 to discuss pending litigation. **Board Members agreed to defend labor claims of Monique Brown.**

7. ADJOURNMENT

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Board of Directors Special Board Meeting Minutes

Marguerite C. Johnson Senior Center 640 Drake Ave., Marin City, CA 94965

July 27, 2021

Damian Morgan, Chairperson Terry Green, Director Royce McLemore, Director Lynette Egenlauf, Director Henry E Mims, Director

1. Call to Order

Meeting convened at 5:50 P.M.

2. Roll Call

Present: Director Egenlauf, Director Green,

Director Morgan, Director McLemore (present-

late) Director Mims (present-late)

3. Approval of Agenda

Motion to accept Agenda by Director Green.

Director Egenlauf second. All in Favor. Motion

passed.

4. Open Forum/Public Comments

State law prohibits Board action on any item not on the agenda unless the Board determines that there is a need to take immediate action and that the need for action came to the District's attention after the Agenda was posted. Other items will generally be referred to staff or received as information. Persons wishing to comment under Open Forum/Public Comments are requested to limit their comments to 3 minutes unless the Chairman extends this time.

No comments.

5. Marin City Community Services District Incorporation

Director Morgan reported on how and why the organization of the The Marin City Community Services District Incorporation was formed. The committee consist of nine persons. Joan Cox, Etan Fraser, Paul Austin (not present). Omowale Satterwhite was invited to attend the MCCSD Special Board Meeting. Director Morgan turned the meeting over to Director Green.

Director Green responded that she appreciates what the group is attempting to do. However, the MCCSD has to be the lead in the pursuit of Incorporating Marin City. Director Green would also like to see documentation pertaining to incorporation, meeting with LAFCO and Tax information. A document last presented discussed annexation and Marin City is not in support.

Joan Cox sent documents for fiscal analysis to do evaluation based on incorporation guidelines. LAFCO only looking to do pre-analysis. Exploring the feasibility of incorporation. Marin Council of Mayors and announced exploration of incorporation. A website developed.

Director McLemore is in opposition to the Marin City Community Services District Incorporation Committee. She believes that they are a bunch of sell-outs hoping to increase the value of their homes. Director McLemore also said that the MCCSD should be the lead in pursuing the incorporation of Marin City. Director McLemore also said it is a two-fold issue. Sausalito has an advantage for incorporation or annexation. Sausalito will benefit if not adopted.

Director Green is opposed to giving LAFCO too much power. Bur MCCSD must see work produced to date.

Omowale Saterwhite agreed that MCCSD must be the lead. MCCSD should hire a consultant. MCCSD needs a feasibility study and MCCSD must be unified.

Director Morgan said that the MCCSD Board must work together, be unified and ignore attacks. **Director Morgan** explained that the Group was formed nine (9) months ago. **Director Morgan** met with Etan Fraser and they discussed the incorporation of Marin City.

Interim General Manager, Donald Lancaster responded: The MCCSD Board of Directors should have been advised and/approached.

Etan Fraser agreed with Interim General Manager Donald Lancaster that the MCCSD Board should have been advised. Mr. Fraser explained how the group was formed after the Trump rally was held in Marin City. He met with Director Damian Morgan. He is not a resident of Marin City. His brother lived in Marin City and he is familiar with The Marin City Boxing Club. Mr. Fraser also was friends with Mr. Edward Green (deceased). Mr. Green formed the MCCSD Marin City Boxing Club.

Director McLemore stated that the MCCSD as the elected public officials should be the lead group and not a nonprofit organization. To go forward it has to go through the MCCSD Board who is the governing body of Marin City.

Director Mims is concerned that a Resolution was not presented to the MCCSD Board. Director Mims agreed with Director McLemore that they go back to the drawing board. MCCSD should be the lead.

Director McLemore wants to have a copy of the document put on the Agenda for an upcoming meeting in the future.

6. Marin Child Care Council

Interim General Manager Donald Lancaster reported that to date we have not received any inquiries about Marin Child Care Council.

Director Green – We need to be more aggressive in our effort to inform the public.

7. Adjournment Meeting adjourned at 7:40 p.m.

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